MHHS Migration and Cutover Advisory Group (MCAG) Headline Report

Issue date: 30/01/25

Meeting number	**MCAG 009**	Venue	**Virtual – MS Teams**
Date and time	**28 January 2025 1400-1600**	Classification	**Public**

Actions

Area	Action Ref	Action	Owner	Due Date	Update
Service Design Update	MCAG09-01	Elexon (Helix) committed to ensuring that outstanding clarifications raised by Avanade will be addressed.	Helix (Mark Scott, Ian Giles)	25/02/2025	NEW
Migration Report	MCAG09-02	MCAG members to provide comments from their constituents on the report findings. Welcome comments on dependencies for successful migration outcomes and MCAG membership/attendees (to MCAG Chair see action MCAG09-03)	MCAG members	25/02/2025	NEW
	MCAG09-03	MCAG chair to review membership/attendees to ensure all dependencies are covered at MCAG.	Programme (Justin Andrews)	25/02/2025	NEW
DCWG Update	MCAG09-04	Programme to liaise with St. Clements to understand if the test for the domestic premises indicator could be scheduled earlier to avoid the summer holidays.	Programme (Matthew Breen)	25/02/2025	NEW

Decisions

Area	Decision Ref	Description	Rationale
Headline and Actions	MCAG-DEC18	Headline report was approved with no objections from MCAG members.	The Headline Report was approved without objections from PPs.
Service Design Update	MCAG-DEC19	MCAG endorsed the Service Management Operations Manual v1.0 noting that the document will be used for the start of SIT Operational Theme 3 Batch 1 testing, but another document will be submitted for MCAG endorsement for go-live.	The Chair asked if there were any objections to endorsing the Helix artefact. None were raised and the endorsement was accepted. However, the MCAG noted that the document will be used for the start of SIT Operational Theme 3 Batch 1 testing, but another document will be submitted for MCAG endorsement for go-live.
Migration Milestones	MCAG-DEC20	SRO approved the creation of the following milestones: • MCAG Approval of Consultation 3 (T3-MI-0017) end date = 25/02/25 • MCAG Approval of Consultation 4 (T3-MI-0041) end date = 22/04/25 • Framework Baselined at MCAG (T2-MI-7000) end date = 22/04/25 • Second Supplier Submission Complete (T3-MI-0043) end date = 20/06/25 • V1.0 of Migration Schedule Baseline Approved at MCAG (T2-MI-7500) end date = 22/07/25 • MCC Dress Rehearsal 1 - Complete (T3-MI-0044) end date = 15/07/25 • MCC Dress Rehearsal 2 - Complete (T3-MI-0045) end date = 29/08/25 • MCC Operational Complete (T2-MI-0500) end date = 29/08/25 • Migration Sprint 0 Schedule Baselined (T2-MI-8000) end date = 16/10/25	The Chair asked if there were any objections to approving the creation of the milestones. None were raised; the creation of the milestones was approved.

Key Discussion Items

Area	Discussion
Headline and Actions	**DECISION**: Headline report was approved with no objections from MCAG members (**MCAG-DEC18**). Regarding action **MCAG08-01**, the Chair asked Elexon (Helix) about their follow-up sessions and if there were any updates to provide. Elexon (Helix) stated that they had shared a sheet with participants for proposed scenarios to review and were looking to get the follow-up sessions booked in the next couple of weeks. The Chair then inquired about the number of follow-up sessions planned for the next couple of weeks. Elexon (Helix) responded that there would be an initial session, followed by as many sessions as needed. Finally, the Chair asked if the invites would be coming directly from the Elexon (Helix) team or via the programme. Elexon (Helix) confirmed that the invites would come from the Helix.
Service Design Update	Elexon (Helix) provided an update on the service design focusing on the Service Users Operations Manual. They stated that V1.0 of the document has been published, and feedback and comments on V2.0 have been received. To address the feedback, they have issued both a red line version and a version without tracked changes to make it easier for people to see the changes made. Additionally, they have introduced a carry forward tab to keep track of comments and ensure visibility until they are closed and updated in the document. Elexon (Helix) also stated that future iterations of the document will be issued 12 weeks following the SIT Operational testing for Theme 3, Batch 1, and will be reviewed monthly through the TORWG. The Chair asked about the plan for approval by MCAG of the final M10 version. Elexon (Helix) clarified that V1.0 was for approval and endorsement by MCAG, and the document will continue to go through iterative updates throughout the Programme's life. There is no further approval required, and the document will be updated post-M10 as well. Programme emphasised the need for a process to render the document ahead of M10 to ensure it is sufficient for go-live. Programme stated that the document will need to be re-endorsed by MCAG as part of the M10 acceptance criteria. Elexon (Helix) confirmed that they are putting this in their plan and following the governance route, with a tentative timeline of July. The Chair asked if the document's timeline aligns with the milestone of ELS approval in July. Programme clarified that they do not want to tie the two streams together and will look at how the timings fit with the dependencies into M10 decision-making. They will take two views on M10 readiness in the April PSG and the July PSG and will need confidence in the service operating manual and service management arrangements at those points. The RECCo Representative asked for clarification on the timeline for the initial V1.1 of the service management section. Elexon (Helix) confirmed that the new version will be published two weeks after the completion of the service management testing, expected around March. The RECCo Representative also raised concerns about potential interactions with service management operators outside of the Elexon suite and the impact on codes outside of the BSC. Elexon (Helix) stated they are setting up a meeting with BSC to understand the code implications. The Chair asked about how the management of changes works with the transition framework. Programme confirmed this is being discussed in TORWG. Chair emphasised the need for a quick process to update relevant code documents.

	The DCC Representative stated ongoing conversations about interactions during the migration phase. RECCo Representative suggested flagging any potential impacts on the record.
	The Avanade representative stressed the importance of focusing on the content of the service operations manual to ensure approval and noted that some clarifications and edits marked as closed had not been discussed offline, which could hinder endorsement. Elexon (Helix) acknowledged this feedback and committed to circling back to ensure these issues are addressed.
	ACTION: Elexon (Helix) committed to ensuring that outstanding clarifications raised by Avanade will be addressed (**MCAG09-01**).
	Elexon (Helix) provided an update on future iterations of the document, mentioning ongoing workshops on change management and major incident processes. They highlighted the inclusion of a separate section on DIP in the service operating manual.
	DECISION: MCAG endorsed the Service Management Operations Manual v1.0, noting that the document will be used for the start of SIT Operational Theme 3 Batch 1 testing, but another document will be submitted for MCAG endorsement for go-live (**MCAG-DEC19**).
Migration Report	Programme highlighted key points from the report, noting that the migration is rapidly approaching with roughly 39-40 weeks to go. He stated that the framework logic, parameters, and principles developed in the MWG are holding together well, with great engagement from the industry. The first scheduled submission saw 98% MPANs covered, and the goal is to reach 100% in the next submission.
	Programme pointed out that 80% of the MPANs are scheduled to be migrated by month 12, with a significant portion being domestic MPANs. Programme also stated the need to manage complex sites and the difference in migration phases, with high demand for capacity in the first half and lower demand in the second half. Unused capacity will be offered to suppliers who want to start sooner or go more aggressively.
	Chair asked if the assumptions for the next submission would remain the same. Small Supplier Representative raised concerns about delays in qualification for non-MVC SIT participants, which could affect their migration timeline. Programme acknowledged that there would be changes in the second schedule submission exercise, but they do not foresee a significant impact on capacity.
	Elexon (BSC) Representative raised a point about ensuring that conversations around qualification and service activation align with the migration plan. Programme acknowledged the importance of both qualification and service activation, noting that if either fails, migration cannot start. The programme planning reflects the sequence of qualification, service activation, and then migration.
	Elexon (BSC) Representative stated a party that asked to qualify but delay activation for three months, and it was confirmed that this is under discussion. Programme emphasised the interdependence of all parties for a successful migration phase and the need for visibility on managing these dependencies.
	RECCo Representative asked about performance assurance around migration velocity and ensuring suppliers engage in the process. Programme stated ongoing work with the code work stream and Ofgem to explore options for protecting everyone's ability to perform during migration. Programme noted that more details would be available next month.

	Elexon (BSC) highlighted the risk of suppliers qualifying but their service providers not being ready. Programme explained that they would gather more information to monitor their risk, but that it was suppliers' responsibility to ensure service providers can meet their demands.
	Chair emphasised the importance of readiness monitoring and ensuring all dependencies are reported to make informed decisions for M10 and M11 go-live. Programme agreed and stated that readiness monitoring would become more critical as they approach go-live.
	ACTION: MCAG members to provide comments from their constituents on the report findings. Welcome comments on dependencies for successful migration outcomes (**MCAG09-02**).
	ACTION: MCAG chair to review membership/attendees to ensure all dependencies are covered at MCAG (**MCAG09-03**).
Migration Milestones	Programme provided an update on the governance and milestones for the migration plan. **DECISION**: SRO approved the creation of the following milestones (**MCAG-DEC20**). • MCAG Approval of Consultation 3 (T3-MI-0017) **end date = 25/02/25** • MCAG Approval of Consultation 4 (T3-MI-0041) **end date = 22/04/25** • Framework Baselined at MCAG (T2-MI-7000) **end date = 22/04/25** • Second Supplier Submission Complete (T3-MI-0043) **end date = 20/06/25** • V1.0 of Migration Schedule Baseline Approved at MCAG (T2-MI-7500) **end date = 22/07/25** • MCC Dress Rehearsal 1 - Complete (T3-MI-0044) **end date = 15/07/25** • MCC Dress Rehearsal 2 - Complete (T3-MI-0045) **end date = 29/08/25** • MCC Operational Complete (T2-MI-0500) end date = **29/08/25** • Migration Sprint 0 Schedule Baselined (T2-MI-8000) end date = **16/10/25**
MWG Update	Programme provided an update on MWG and a quick update on Consultation 3. The Migration team is working through the comments and plans to issue responses and proposed changes by the end of the week. An assurance meeting is scheduled for early February, with the goal of having Consultation 3 approved by MCAG at the end of February. Programme discussed the second schedule submission exercise, which will serve as an internal test of the new toolset. They aim to use a new user interface for suppliers to submit their schedules online, though this is a stretch target. The team will provide a preview of the portal and the structure of the MCC to the MWG. Programme stated that they are working closely with the transition team to ensure alignment between the transition framework and the migration framework as they head towards go-live. No comments or questions raised by MCAG members.
DCWG Update	Programme provided an update on the DCWG. Programme highlighted the successful completion of the full MPAN refresh of EES. Now over 99% of data items (ESME ID, Meter Location and Number of Displayed Register Digits) have been populated. This was a significant achievement, and thanks were extended to LDSOs for their support.

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<td>Programme stated that there were exceptions raised to suppliers, and the deadlines for working these exceptions have now passed. Most declarations have been received, but a few are still outstanding, particularly from medium and small suppliers. Programme urged representatives to remind their constituents to submit their declarations.

Programme also issued a request for information from suppliers to analyse the volume of S2 meters with registered digits that don't conform to the current or future MHHS design. This will be discussed in the DCWG.

Additionally, they are working on the population of market segment and domestic premises indicators, originally planned for the M10 cutover weekend. Programme aim to complete these activities ahead of the cutover weekend to reduce risk over the weekend. A request for information has been sent out, with a response deadline next week.

DNO Representative raised a concern about the test for the domestic premises indicator being scheduled during the summer holidays. Programme acknowledged this and agreed to check if the test could be moved to an earlier date.

ACTION: Programme to liaise with St. Clements to understand if the test for the domestic premises indicator could be scheduled earlier to avoid the summer holidays (**MCAG09-04**).

Elexon (BSC) Representative asked about the responsibility for populating the domestic premises indicator and where to find the criteria. Programme explained the process and directed him to the programme data cleanse plan for more details.

RECCo Representative added that the domestic premises indicator is an existing data item, now being included in MPRS and EES.</td>
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<td>**TORWG Updates**</td>
<td>Programme provided updates from the TORWG and the transition framework, specifically the Early Life Support Model. A small update was made to the model, and it was sent to the code bodies for feedback. Once feedback is received, the consultation will be scheduled for February, with the aim to bring the document to MCAG for approval by the end of March.

Large Supplier Representative asked about the confidence in getting the model out in February, and Programme confirmed that confidence is high, pending feedback from the code bodies.

Programme also stated the need for an updated version of the M10 and M11 cutover plan due to CR055 and milestone changes. They are waiting for input on the PPIR before publishing the updated plan. The updated plan will reflect changes from CR055 and include a few additional tweaks. The goal is to have the updated plan ready for review in February, depending on the feedback received.</td>
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<td>**Programme Milestones Related to MCAG**</td>
<td>The Chair opened the floor to questions regarding the Programme Milestones, none were raised.</td>
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<td>**Top Programme Risks Related to MCAG**</td>
<td>The Programme opened the floor to questions regarding Programme Risks, no comments or questions were raised.</td>
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<td>**Summary and Next Steps**</td>
<td>The Programme provided a summary of actions and possible next steps, no comments or questions were raised.</td>
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Date of next MCAG: 25 February 2025

Attendees

Chair

Justin Andrews	Chair

Industry Representatives

Alexander Ashbrook	DCC Representative
Gareth Evans	I&C Supplier Representative
Graham Wood	Large Supplier Representative
Jonny Moore	RECCo Representative
Lijo Louis	Medium Supplier Representative
Mark Treanor	Small Supplier Representative
Michael Ceney	Elexon Representative (as BSC/BSCCo Manager)
Morven Hunter	iDNO Representative
Rachel Prosser (on behalf of David Yeoman)	DNO Representative
Simon Harrison	Supplier Agent Representative (Independent)

Apologies

Andrew Dudkowsky	National Grid ESO Representative
Sean Doughty	Elexon Representative (as central systems provider)

MHHS IM Members

Anne Robinson	PMO Governance Lead
Matthew Breen	Transition Lead
Warren Fulton	MHHS Client Delivery Advisor
Jason Brogden	Programme Industry SME

Other Members

Chris Wood	Elexon (as DIP Manager)
Fahreen Japp	Ofgem
Ian Giles	Elexon (as Helix for Service Design item)
Liam Evans	IPA
Mark Scott	Elexon (as Helix for Service Design item)
Paul Daniels	Avanade
Reece Harris	IPA